

July 2015

Dear Parent/ Carer

As you may be aware we had had some major work completed on the school site a year ago ago to allow for the construction of the WMG Academy on Westwood's former main car parking facility. Westwood also granted the WMG access through the main Westwood area of site for their first year of operation to assist them with set up and initial transition. As a result of this, but more importantly the growth in pupil numbers for both schools from September 2015 we have had to make some necessary changes to the rules regarding access to our school site by cars and other vehicles. The changes which will come into effect from 1<sup>st</sup> September 2015 include;

- From September 2015 no cars/other vehicles will be permitted to enter the school site other than deliveries and school staff.
- Parents/Carers should note that this means that there will be no parking, turning spaces or through route between school gates allocated on the school site for picking up/dropping off their children.
- Sixth formers should also note that there are no parking areas allocated for their vehicles on the school site.

Westwood has a large and secure cycle shelter and our pupils are actively encouraged to cycle to school. If you do need to drive, please be considerate to others and ensure you follow these parking guidelines. Please do not stop or park:

- In front of the entrance/exit gates to school
- Adjacent the school entrance.
- On the yellow zig-zag road markings or the pedestrian crossing – both on the highway.
- Opposite or within 10 metres (32 feet) of a junction, except in an authorised parking space.
- The Highway Code also states that you must not park partially or wholly on the pavement unless signs permit. Parking on the pavement can obstruct and seriously inconvenience pedestrians and other motorists.

The Westwood Academy is working with the City Council on a number of initiatives, one of which is our request for a layby/bus pull/drop off, collection point outside of school. As soon as we have any news on this we will advise you. Whilst we acknowledge that these new arrangements may cause a degree of inconvenience, they are made to help us ensure the safety of all pupils whilst they are on school grounds, which is of the most paramount importance to us.

We thank you for your continued support in this matter. Please do not hesitate to contact your child's school if you require any further information.

Yours sincerely,

Roger Whittall  
Head Teacher

Jane Benton  
Head Teacher Designate